



**FREEPORT UNION FREE SCHOOL DISTRICT**

**BOARD OF EDUCATION**

Agenda  
7:30p.m.

**ACTION MEETING**  
Caroline G. Atkinson Intermediate School

August 28, 2013  
Cafeteria

- I. Determination of Quorum and Call to Order**
- II. Pledge of Allegiance**
- III. Board Announcements**
- IV. Superintendent's Report**

**V. Questions/Comments from the Public**

The public is given the opportunity to address the Board of Education on any item for action on this agenda. Each speaker will be allowed to address the Board once, for a maximum of four minutes.

The Board of Education and/or the Administration may respond at the conclusion of the question and comment portion of the meeting, or they may respond, verbally or in writing, at a later date.

**VI. Items for Action**

Consent Agenda

**Consent Agenda Items:**

**BE IT RESOLVED that the Board of Education of the Freeport Union Free School District hereby approves the following items; A; B 1, 2, 3, 4, 5, 6, 7, 8; C 1.**

**Consent Approve**

- |             |   |               |
|-------------|---|---------------|
| <b>A.</b>   | Acceptance of the Minutes of the Board of Education   | <b>TAB 1</b>  |
| <b>B.</b>   | <b>Personnel Actions</b>  |               |
|             | 1. Leave of Absence   | <b>TAB 2</b>  |
|             | 2. Change of Status   | <b>TAB 3</b>  |
|             | 3. Resignation  | <b>TAB 4</b>  |
|             | 4. Appointment of Instructional Staff - Probationary  | <b>TAB 5</b>  |
|             | 5. Appointment of Staff-Temporary   | <b>TAB 6</b>  |
|             | 6. Appointment of Non Instructional Staff   | <b>TAB 7</b>  |
|             | 7. Appointment of Fall Coaching Staff   | <b>TAB 8</b>  |
|             | 8. Appointment of the Central Treasurer   | <b>TAB 9</b>  |
| <b>C.</b>   | <b>Education</b>  |               |
|             | 1. Acceptance of the Minutes from the Committees on Special Education and Preschool Education | <b>TAB 10</b> |
| <b>VII.</b> | <b>Other Items for Action</b>   |               |
| <b>A.</b>   | <b>Personnel</b>  |               |
|             | 1. Administrative Appointment   | <b>TAB 11</b> |
|             | 2. Retirement of Staff  | <b>TAB 12</b> |
| <b>B.</b>   | <b>Education</b>  |               |
|             | 1. Approval of Consultants  | <b>TAB 13</b> |
|             | 2. Approval of the Revised 2013-2014 Code of Conduct  | <b>TAB 14</b> |
|             | 3. Roll-Over of the 2012-2013 APPR Plan   | <b>TAB 15</b> |
| <b>C.</b>   | <b>Finance</b>  |               |
|             | 1. Budget Transfer –  | <b>TAB 16</b> |
|             | 2. Approval of a Transportation Contract Extension  | <b>TAB 17</b> |
|             | 3. Acceptance of Donations  | <b>TAB 18</b> |
|             | 4. Ratification of a Memorandum of Agreement  | <b>TAB 19</b> |
|             | 5. Resolution to Rescind an Affordable Care Action  | <b>TAB 20</b> |
|             | 6. Approval of SEQRA in Connection with an Emergency Repair                                   | <b>TAB 21</b> |

**D. Other Reports to the Board**

**TAB 22**

1. High School Funds Report
2. Treasurer's Report

**VIII. Questions/Comments from the Public on Other Topics**

At this time, the public is given the opportunity to address the Board of Education on any topic. Each speaker will be allowed to address the Board once, for a maximum of **four** minutes.

The Board of Education and/or the Administration may respond at the conclusion of the question and comment portion of the meeting, or they may respond, in writing, at a later date.

**IX. Board Comments**

**X. Superintendent Comments**

**XI. Adjournment**

**XII. Next Meeting**

The next proposed meeting of the Board of Education will be held on September 11, 2013 at Caroline G. Atkinson School. All meetings begin at 7:30 p.m. unless otherwise noted.

Register to vote: Monday through Friday between 8:30 a.m. and 3:30 p.m. at the Administration Building, 235 N. Ocean Avenue.

Visit our website at [www.freeportschools.org](http://www.freeportschools.org)

**Consent Agenda Items:**

**BE IT RESOLVED**, that the Board of Education of the Freeport Union Free School District hereby approves the following items; A; B 1, 2, 3, 4, 5, 6, 7, 8; C.

**BACK UP MATERIAL FOR CONSENT AGENDA ACTION ITEMS IN TABS 1-10**

**Acceptance of the Minutes**

**BE IT RESOLVED** that the Board of Education of the Freeport Union Free School District hereby accepts the minutes of the following meetings as written:

July 18, 2013

## Personnel

### Leave of Absence

**BE IT RESOLVED**, that the Board of Education of the Freeport Union Free School District hereby grants a request for leave of absence as listed below:

1. **Laila Schmutzler**, Registered Nurse, effective September 1, 2013 through January 31, 2014, for child care.
2. **Andrea Parisi**, Reading Teacher, effective August 28, 2013 through October 29, 2013, for child care and FMLA.
3. **Michelle DiGiovanni**, Elementary Teacher, effective August 28, 2013 through September 30, 2013, for child care and FMLA.
4. **Pedro Burgess**, Cleaner, effective April 8, 2013 extended through September 15, 2013, for health reasons.
5. **Jaclyn Leahy**, Speech Teacher, effective April 22, 2013 extended through September 29, 2013, for health reasons.
6. **Beverly Harper-Lewis**, full-time Teaching Assistant, effective August 28, 2013 through February 1, 2014, for student teaching.
7. **Lauren Muchnick**, Elementary Teacher, effective August 28, 2013 through January 31, 2014, for child care.

## Personnel

### Change of Status

**BE IT RESOLVED**, that the Board of Education of the Freeport Union Free School District hereby approves the following change of status as listed below:

1. **Miladys Pena**, Food Service Helper, change of status from 5 hours per day to 6 hours per day, (replacing M. Marine, resigned) compensation will now be \$16,765.14, effective September 1, 2013.
2. **Shirma John**, Food Service Helper, change of status from 4 hours per day to 5 hours per day, (replacing M. Pena, change of status) compensation will now be \$14,439.25, effective September 1, 2013.
3. **Daisy Smith**, Food Service Helper, change of status from 4 hours per day to 6 hours per day, (replacing D. Galgano, retired) compensation will now be \$15,975.24, effective September 1, 2013.
4. **Diane Cassidy**, Teaching Assistant, change of status from part-time to full-time (replacing R. Stansfield, resigned) effective September 1, 2013, anticipated tenure date is September 1, 2016, compensation will now be \$20,432.10, assignment: Atkinson.
5. **Maria Rivera**, Foreign Language Teacher, change of status from full-time to 2/5, for the 2013-2014 school year, compensation will be \$41,126.40, assignment: FHS.

## **Personnel**

### **Resignation of Staff**

**BE IT RESOLVED**, that the Board of Education of the Freeport Union Free School District hereby accepts the letter(s) of resignation from the following staff member(s) as listed below:

1. **Maximina Marine**, Food Service Helper (6 Hour), effective August 31, 2013, to accept another position in the District.
2. **Lauren Webb**, Social Studies Teacher, effective August 5, 2013, for personal reasons.
3. **Jetster Bates**, part-time Teaching Assistant, effective August 9, 2013, to accept a teaching position in another state.
4. **Jill Hayden**, full-time Teaching Assistant, effective August 16, 2013, for personal reasons.
5. **Jessica McCarson**, full-time Teaching Assistant, effective August 16, 2013, to accept a teaching position out of District.



## **Personnel**

### **Appointment of Instructional Staff - Probationary**

**BE IT RESOLVED**, that the Board of Education of the Freeport Union Free School District, upon the recommendation of the Superintendent, hereby appoints the individuals listed in the attached Appointment of Staff Report - Temporary, in accordance with the rules of the Board of Regents. These individuals shall possess appropriate certification allowing them to serve as teachers in the public schools of New York.

- 1. Matthew Cellan**, Physical Education Teacher, (replacing D. Wahlers, retired) a probationary appointment effective September 1, 2013 with an expected tenure date of February 4, 2016. Compensation will be on step 1-1B of the U4C Schedule at \$55,130. Assignment: Atkinson.

## Personnel

### Appointment of Instructional Staff - Temporary

**BE IT RESOLVED**, that the Board of Education of the Freeport Union Free School District, upon the recommendation of the Superintendent, hereby appoints the individuals listed in the following Appointment of Staff Report - Temporary, in accordance with the rules of the Board of Regents. These individuals shall possess appropriate certification allowing them to serve as teachers in the public schools of New York.

1. **Wendy Lindner**, Coordinator for The German Experience, a temporary appointment for the 2013-14 school year. Compensation will be a stipend of \$1,750.
2. **Richard Sells**, Coordinator for The German Experience, a temporary appointment for the 2013-14 school year. Compensation will be a stipend of \$1,750.
3. **Dana Berner**, Permanent Substitute, a temporary appointment effective September 1, 2013 through June 27, 2014. Compensation for this will be at the Substitute Pay Rate of \$125 per day. Assignment: New Visions.
4. **Melanie Cummings**, Permanent Substitute, a temporary appointment effective September 1, 2013 through June 27, 2014. Compensation for this will be at the Substitute Pay Rate of \$125 per day. Assignment: Archer.
5. **Jacqueline Capobianco**, Permanent Substitute, a temporary appointment effective September 1, 2013 through June 27, 2014. Compensation for this will be at the Substitute Pay Rate of \$125 per day. Assignment: Archer.
6. **Danielle Barry**, Permanent Substitute, a temporary appointment effective September 1, 2013 through June 27, 2014. Compensation for this will be at the Substitute Pay Rate of \$125 per day. Assignment: Giblyn.
7. **Dolores Miller**, Permanent Substitute, a temporary appointment effective September 1, 2013 through June 27, 2014. Compensation for this will be at the Substitute Pay Rate of \$125 per day. Assignment: Atkinson.
8. **Jillian Onorato**, Permanent Substitute, a temporary appointment effective September 1, 2013 through June 27, 2014. Compensation for this will be at the Substitute Pay Rate of \$125 per day. Assignment: Atkinson.
9. **Eric Ligon**, Permanent Substitute, a temporary appointment effective September 1, 2013 through June 27, 2014. Compensation for this will be at the Substitute Pay Rate of \$125 per day. Assignment: Atkinson.

10. **Allison Bowers**, Permanent Substitute, a temporary appointment effective September 1, 2013 through June 27, 2014. Compensation for this will be at the Substitute Pay Rate of \$125 per day. Assignment: Giblyn.

## Personnel

### Appointment of Non-Instructional Staff

**BE IT RESOLVED**, that the Board of Education of the Freeport Union Free School District hereby appoints the individuals as listed, in accordance with Civil Service Rules and Regulations.

1. **Susan Camille Trenkle**, Typist Clerk, (return from Preferred Eligibility List, replacing S. Walsh, retired), effective July 31, 2013, compensation will be \$38,029 according to the Clerical Salary Schedule. Assignment: Archer.
2. **Amanda McLean**, Food Service Helper, (4 hour) a probationary appointment effective September 1, 2013 for a period of 26 weeks upon Civil Service approval. Compensation will be according to the Cafeteria Schedule at \$10,237.60. Assignment: Atkinson.
3. **Vivian Buckles**, Food Service Helper, (4 hour) a probationary appointment effective September 1, 2013 for a period of 26 weeks upon Civil Service approval. Compensation will be according to the Cafeteria Schedule at \$10,237.60. Assignment: Archer.
4. **Veronica Morales**, Food Service Helper, (4 hour) a probationary appointment effective September 1, 2013 for a period of 26 weeks upon Civil Service approval. Compensation will be according to the Cafeteria Schedule at \$10,237.60. Assignment: Giblyn.
5. **Lorraine Quintanilla**, Registered Nurse, (return from excessing, replacing L. Schmutzler, LOA), appointment effective September 1, 2013. Compensation will be according to the Registered Nurse Salary Schedule at \$43,772. Assignment: Atkinson/FHS.
6. **Maximina Marine**, Assistant Cook, (replacing M. Calidonio, retired) a probationary appointment effective September 1, 2013 for a period of 26 weeks upon Civil Service approval. Compensation will be according to the Cafeteria Salary Schedule at \$24,873.84. Assignment: FHS.
7. **Mary Ann Ross**, Administrative Assistant, temporary appointment at a rate of \$50. per hour (\$350 per day) not to exceed 15 days.

## Personnel

### Appointment of Fall Coaching Staff

**BE IT RESOLVED**, that the Board of Education of the Freeport Union Free School District, hereby appoints the individuals for coaching positions as attached. These individuals shall possess appropriate certification allowing them to serve as coaches in the public schools of New York.

	<b>Fall 2013</b>		
<b>Coaches Names</b>	<b>Position</b>		<b>Salary</b>
Mulfinger, William	Modified Badminton	\$	3,697.00
Kolodny, Laurie	Varsity Cheerleading	\$	3,910.00
Gayle, Cheryl	J.V. Cheerleading Asst.	\$	3,098.00
Sasso, Nina	Modified Cheerleading	\$	2,537.00
Gilreath, Charles	Varsity Cross Country	\$	5,517.00
Blount, Eric	Coed Modified Cross Country	\$	4,016.00
Cellan, Russell	Varsity Head Football	\$	9,699.00
Smith, Kirtland	Varsity Asst. Football	\$	6,748.00
Elmore, Toby	Varsity Asst. Football	\$	6,748.00
Jones, Jimmy	Varsity Asst. Football	\$	6,748.00
Retzlaff, Arthur	J.V. Head Football	\$	6,748.00
Halvorsen, Timothy	J.V. Asst. Football	\$	6,748.00
Halvorsen Jr., Timothy	J.V. Asst. Football	\$	6,748.00
Gordon, David	Modified Head Football	\$	5,804.00
DeBonis, Robert	Modified Asst. Football	\$	4,595.00
Allen, Kevin	Modified Asst. Football	\$	4,595.00
Banegas, German	Boys' Varsity Soccer	\$	7,049.00
May, Anthony	Boys' J.V. Soccer	\$	5,207.00
Timmes, Bill	Boys' Modified Soccer	\$	4,512.00
Roberts, Tracie	Girls' Varsity Soccer	\$	7,049.00
Vidalon, Vanessa	Girls' J.V. Soccer	\$	5,207.00
Bivona, Christina	Girls' Modified Soccer	\$	4,512.00
Murphy, Carole	Girls' Varsity Swimming	\$	7,300.00
Hendrickson, Linda	Girls' Varsity Tennis	\$	5,182.00
Thom, Timothy	Girls' Varsity Volleyball	\$	6,241.00
Martelo, Jose	Girls' J.V. Volleyball	\$	4,245.00
Puricelli Jr., Charles	Fall Weight Training	\$	2,116.00
Zito, George	Athletic Trainer	\$	6,663.00

## **Personnel**

### **Appointment of the Central Treasurer**

**BE IT RESOLVED**, that the Board of Education of the Freeport Union Free School District hereby appoints Betsy Funch as the Central Treasurer for Student Organizations effective July 1, 2013 through June 30, 2014. Compensation will be \$5,329.

**Education**

**CSE/CPSE Minutes**

**BE IT RESOLVED**, that the Board of Education of the Freeport Union Free School District hereby accepts the minutes of the meetings of the Committees on Special Education and Preschool Special Education for the following dates:

May 6, 9, 16, 17, 21, 22, 23, 24, 28, 29, 30, 31, 2013

June 3, 4, 5, 6, 7, 11, 12, 13, 14, 17, 18, 19, 20, 21, 24, 2013

July 11, 16, 19, 22, 24, 31, 2013

August 6, 2013

## **Personnel**

### **Appointment of Administrative Staff**

**BE IT RESOLVED** that the Board of Education of the Freeport Union Free School District, upon the recommendation of the Superintendent, hereby appoints **Rong Miao** to the position of Assistant Business Administrator (replacing Susan Maddi, resigned), as a probationary employee effective September 16, 2013 through September 16, 2016. The tenure area in which **Rong Miao** shall serve is “Assistant Business Administrator”, a district wide tenure area. Compensation will be \$115,000.



## **Personnel**

### **Retirement of Staff**

**BE IT RESOLVED**, that the Board of Education of the Freeport Union Free School District hereby accepts the letter of resignation for the purpose of retirement from the following staff member as listed:

**Myrta Aviles**, Senior Typist Clerk, effective August 19, 2013, after serving the children of Freeport for more than 7 years.

**Denise Fagan**, full-time Teaching Assistant, effective August 1, 2013, after serving the children of Freeport for more than 18 years.

**Education**

**Approval of Consultants**

**BE IT RESOLVED**, that the Board of Education hereby approve the agreement between the following consultant and the Freeport Union Free School District, as per the attached list for; and

**BE IT FURTHER RESOLVED**, that the Board of Education authorizes the Superintendent (or his designee) to execute said agreements on its behalf.

Consultant	Schools	Services Provided	Costs for 2013-14	Funding Source
Carol Masin, Consultant	Atkinson, Dodd	(10 days)Professional Development in Wilson Language Services : Just Words Reading Intervention Program/Foundations (reading teachers, resource Room teachers)	\$7500.00	Title IIa
Heinemann Professional development	Archer, Giblyn,	(6 days) Professional Development In Levelled Literacy Intervention Program for K-4(reading teachers)	\$16,800.00	Title IIa
Luisa L. Costa, Ph.D.	Columbus, Archer, Bayview, Giblyn, and New Visions	Dual Language Education; applying SIOP strategies	\$11,000	Title III, Part A
Estrada-Parris L.L.C	All	Aligning ESL/Bilingual Curriculum to the Common Core	\$6,000	Title III, Part A
Cell Motion Laboratories	Archer, Bayview, Giblyn, New Visions,	32 Days of Hands-On Science Lessons for Students Professional Development Sessions for up to 20 teachers at each school	\$46,945	21 <sup>st</sup> Community Learning Centers Grant

**Education**

**Approval of the Revised 2013-2014 Code of Conduct**

**BE IT RESOLVED**, that the Board of Education of the Freeport Union Free School District hereby adopts the District-wide Code of Conduct for the 2013 – 2014 School Year.

## **Education**

### **Roll-Over of the 2012-2013 APPR Plan**

**WHEREAS**, the District has been unable to reach final agreement on a 2013-2014 Annual Professional Performance Review (APPR) Plan; and

**WHEREAS**, the New York State Education Department requires that the District submit an Implementation Certification Form by August 30, 2013 regarding the status of its APPR Plan for the 2013-2014 school year;

**NOW, THEREFORE, BE IT RESOLVED**, that the Board of Education of the Freeport Union Free School District hereby authorizes the President of the Board of Education and the Superintendent of Schools to execute the Implementation Certification Form for the District's 2013-2014 APPR Plan, which form shall certify that the District's current APPR Plan in effect for the 2012-2013 school year shall remain in effect until a subsequent plan is agreed to; and

**BE IT FURTHER RESOLVED**, that the Board of Education authorizes the Superintendent of Schools or his or her designee to submit this form to the State Education Department.

**Finance**

**RESOLUTION –BUDGET TRANSFERS-GENERAL FUND**

**BE IT RESOLVED**, that the Board of Education of the Freeport Union Free School District here by approves the attached Budget Transfer within the General Fund for the year ending June 30, 2013 and August 2013.

**Finance**

**Approval of Transportation Contract Extensions**

**BE IT RESOLVED**, that the Freeport Union Free School District hereby approves an annual extension of the transportation contract with First Student, WE Transport and ACME Bus Corporation with an increase to be approved by the New York State Education Department based upon the approved annual increase in the Consumer Price Index for the 2013-2014 School Year.

**Finance**

**Acceptance of Donations — Various Organizations – Leo F. Giblyn School  
– For Super Storm Sandy Relief**

**BE IT RESOLVED**, that the Board of Education of the Freeport Union Free School District hereby accepts the generous donation in the amount of \$1,000, from East Meadow High School, for the Leo F. Giblyn School, to be used for Super Storm Sandy relief.

**BE IT ALSO RESOLVED**, that the Board of Education of the Freeport Union Free School District hereby accepts the generous donation in the amount of \$350 from Howard Lederer (Parent), for the Leo F. Giblyn School, to be used for Super Storm Sandy relief.

**BE IT FURTHER RESOLVED**, that the Board of Education of the Freeport Union Free School District hereby accepts the generous donation of \$5,000 from Alpha Kappa Alpha Sorority, Inc., Theta Iota Omega Chapter in conjunction with New York Life Insurance Co., for the Leo F. Giblyn School to be used for Super Storm Sandy relief.

## **Finance**

### **Ratification of a Memorandum of Agreement**

**BE IT RESOLVED**, that the Board of Education of the Freeport Union Free School District hereby ratifies the Memorandum of Agreement between the Civil Service Employees Association, Inc., Local 1000, AFSCME and its Freeport Non-Teaching Unit (Custodial Unit) and the Freeport Union Free School District dated July 8, 2013. This agreement is effective and covers the period of July 1, 2010 through June 30, 2014.

**BE IT ALSO RESOLVED**, that the Board of Education of the Freeport Union Free School District hereby authorizes the Superintendent of Schools to sign said agreement.



## **Finance**

### **Rescinding of an Affordable Care Action**

**WHEREAS**, on or about July 2, 2013, the Board of Education of the Freeport Union Free School District established standard measurement, administrative and stability look-back periods for its ongoing employees in order to determine full-time status of such employees in accordance with the proposed regulations under Patient Protection and Affordable Care Act; and

**WHEREAS**, a material change in circumstances has arisen concerning this matter; and

**WHEREAS**, the U.S. Department of the Treasury has delayed certain provisions of the Patient Protection and Affordable Care Act relevant to the establishment of the look-back periods,

**NOW, THEREFORE, BE IT RESOLVED**, that the Board of Education rescinds the resolution adopting the standard measurement, administrative and stability look-back periods for its ongoing employees which was approved by the School District on July 2, 2013.

**Finance**

**Approval of SEQRA in Connection with the Emergency Steam Pipe Repair**

**WHEREAS**, the Board of Education of the Freeport Union Free School District desires to embark upon an emergency repair project, to wit:

Removal/replacement of portions of existing steam pipes in the Freeport High School Cafeteria.

**WHEREAS**, said emergency project is subject to classification under the State Environmental Quality Review Act (SEQRA); and

**WHEREAS**, maintenance or repairs involving no substantial changes in existing structures or facilities are classified as Type II Actions under the current Department of Environmental Conservation SEQRA Regulations (Section 6 NYCRR 617.5 (c) (1)); and

**WHEREAS**, replacement, rehabilitation or reconstruction of a structure or facility, in kind, on the same site, including upgrading buildings to meet building or fire codes, unless such action meets or exceeds any of the thresholds in section 617.4 of this Part are classified as Type II Actions under the current Department of Environmental Conservation SEQRA Regulations (Section 6 NYCRR 617.5 (c) (2)); and

**WHEREAS**, the SEQRA Regulations declare Type II Actions to be actions that have no significant impact on the environment and require no further review under SEQRA; and

**WHEREAS**, the Board of Education, as the only involved agency, has examined all information related to this project and has determined that the emergency project for:

Removal/replacement of portions of existing steam pipes in the Freeport High School cafeteria.

is classified as a Type II Action, which require no further review under SEQRA pursuant to Section 617.5 (c) (1) and 617.5 (c) (2) of the SEQRA Regulations;

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Education of the Freeport Union Free School District hereby declares itself lead agency in connection with the requirements of the State Environmental Quality Review Act (SEQRA); and

**BE IT FURTHER RESOLVED**, that the Board of Education hereby shall forward an official copy of this Resolution to the New York State Education Department together with a copy of the Memorandum of Agreement between the

New York State Education Department (SED) and the New York State Office of Parks, Recreation and Historic Preservation (OPRHP) in connection with its request for approval of the above-described emergency project from the New York State Education Department.

## **Other Reports to the Board**

1. High School Funds Report – June 2013
2. Treasurer's Report – June 2013