



**FREEPORT UNION FREE SCHOOL DISTRICT**

**BOARD OF EDUCATION**

Agenda

**ACTION MEETING**

May 23, 2012

**7:30p.m.**

**Caroline G. Atkinson School**

**Cafeteria**

**I. Determination of Quorum and Call to Order**

**II. Pledge of Allegiance**

**III. Board Announcements**

**IV. Superintendent's Report**

- FHS Student Government Presentation
- Recognition of Unsung Hero
- Recognition of the NYACCE Teacher of the Year
- 2010-2011 New York State School Report Card Presentation
- Response to Intervention (RtI) Plan

**V. Questions/Comments from the Public**

The public is given the opportunity to address the Board of Education on any item for action on this agenda. Each speaker will be allowed to address the Board once, for a maximum of four minutes.

The Board of Education and/or the Administration may respond at the conclusion of the question and comment portion of the meeting, or they may respond, verbally or in writing, at a later date.

**VI. Items for Action**

Consent Agenda

**Consent Agenda Items:**

**BE IT RESOLVED that the Board of Education of the Freeport Union Free School District hereby approves the following items; A; B 1, 2, 3, 4, 5, 6; C 1.**

**Consent Approve**

- |              |   |               |
|--------------|---|---------------|
| <b>A.</b>    | Acceptance of the Minutes of the Board of Education   | <b>TAB 1</b>  |
| <b>B.</b>    | <b>Personnel Actions</b>  |               |
|              | 1. Leave of Absence   | <b>TAB 2</b>  |
|              | 2. Resignation  | <b>TAB 3</b>  |
|              | 3. Appointment of Staff – Administrative  | <b>TAB 4</b>  |
|              | 4. Appointment of Staff -   | <b>TAB 5</b>  |
|              | 5. Abolishment of Positions and Excessing of Staff  | <b>TAB 6</b>  |
|              | 6. Approval of a Transfer of Assignment   | <b>TAB 7</b>  |
| <b>C.</b>    | <b>Education</b>  |               |
|              | 1. Acceptance of the Minutes from the Committees on Special Education and Preschool Education | <b>TAB 8</b>  |
| <b>VII.</b>  | <b>Other Items for Action</b>   |               |
|              | <b>Personnel</b>  |               |
| <b>A.</b>    | 1. Granting of Tenure   | <b>TAB 9</b>  |
|              | 2. Retirement of Staff  | <b>TAB 10</b> |
| <b>B.</b>    | <b>Education</b>  |               |
|              | 1. Approval of Overnight Field Trip/International Travel                                      | <b>TAB 11</b> |
|              | 3. Approval of a Consultant   | <b>TAB 12</b> |
|              | 4. Approval of the Response to Intervention (RtI) Plan  | <b>TAB 13</b> |
|              | 5. Setting of the Annual Reorganization Meeting Date  | <b>TAB 14</b> |
|              | 5. Adoption of the 2011-2012 Board Meeting Calendar   | <b>TAB 15</b> |
| <b>VIII.</b> | <b>A. Finance</b>   |               |
|              | 1. Approval of a Budget Transfer May-2012   | <b>TAB 16</b> |
|              | 2. Acceptance of a Bid - Paving   | <b>TAB 17</b> |
|              | 3. Acceptance of a Gift - Limited Edition Portraits   | <b>TAB 18</b> |
|              | 4. Acceptance of a Gift - Piano   | <b>TAB 19</b> |
|              | 5. Acceptance of a Gift - Bob's Discount Furniture  | <b>TAB 20</b> |
|              | 6. Donation of a Scholarship - Ameresco   | <b>TAB 21</b> |
|              | 7. Approval of Transportation Contract Extensions   | <b>TAB 22</b> |
|              | 8. Approval of a Cafeteria Bidding Co-Op  | <b>TAB 23</b> |

**IX. A. Other Reports to the Board**

**TAB 24**

1. High School Funds Report
2. Treasurers Report
3. Atkinson Bookstore Report

**X. Questions/Comments from the Public on Other Topics**

At this time, the public is given the opportunity to address the Board of Education on any topic. Each speaker will be allowed to address the Board once, for a maximum of **four** minutes.

The Board of Education and/or the Administration may respond at the conclusion of the question and comment portion of the meeting, or they may respond, in writing, at a later date.

**XI. Board Comments**

**XII. Superintendent Comments**

**XIII. Adjournment**

**Next Meeting**

**XIV.**

The next meeting of the Board of Education will be held on June 6, 2012 at Caroline G. Atkinson School.  
All meetings begin at 7:30 p.m. unless otherwise noted.

Register to vote: Monday through Friday between 8:30 a.m. and 3:30 p.m. at the Administration Building, 235 N. Ocean Avenue.

Visit our website at [www.freeportschools.org](http://www.freeportschools.org)

**Consent Agenda Items:**

**BE IT RESOLVED**, that the Board of Education of the Freeport Union Free School District hereby approves the following items; A; B 1, 2, 3, 4, 5, 6; C 1.

**BACK UP MATERIAL FOR CONSENT AGENDA ACTION ITEMS IN TABS 1-8**

**Acceptance of the Minutes**

**BE IT RESOLVED** that the Board of Education of the Freeport Union Free School District hereby accepts the minutes of the following meetings as written:

April 4, 2012; April 17, 2012; May 2, 2012

## Personnel

### Leave of Absence

**BE IT RESOLVED**, that the Board of Education of the Freeport Union Free School District hereby grants a request for leave of absence as listed below:

1. **Jaclyn Leahy**, Speech Teacher, effective May 22, 2012 through June 30, 2012, for child care.
2. **Allison Wendroff**, full-time Teaching Assistant, effective April 23, 2012 through April 29, 2012, for health reasons.
3. **Gladys Tapia**, part-time Teaching Assistant, effective April 17, 2012 will advise when returning, for health reasons.
4. **Jessica Cruz-Telles**, Elementary Teacher, effective May 14, 2012 through June 30, 2012, for child care.
5. **Luann Mayer**, full-time Teaching Assistant, effective January 30, 2012, extended May 20, 2012, for health reasons.
6. **Consuelo Velez**, Assistant Principal, effective July 1, 2012 through June 30, 2013, to assume the Interim Principal position in the District.

## **Personnel**

### **Resignation of Staff**

**BE IT RESOLVED**, that the Board of Education of the Freeport Union Free School District hereby accepts the letter(s) of resignation from the following staff member(s) as listed below:

1. **Lisa Callahan**, Speech Teacher, effective June 30, 2012, relocating.
2. **Christine Bishop-Fink**, Library Media Specialist, effective August 31, 2012, relocating.
3. **Gisselle Campbell-Ham**, Dean of Students, effective June 30, 2012, to assume an Assistant Principal position.
4. **Joseph Mille**, Dean of Students, effective June 30, 2012, to assume an Assistant Principal position.

## Personnel

### Appointment of Staff – Administrative - Temporary

**BE IT RESOLVED, that** the Board of Education of the Freeport Union Free School District hereby appoints **Consuelo Velez**, Interim Principal effective July 1, 2012 through June 30, 2013. Compensation will be on step 5 of the PC2 Schedule for Middle School Principal at \$147,237. Assignment: Atkinson.

### Appointment of Staff – Administrative – Probationary

**BE IT ALSO RESOLVED, that** the Board of Education of the Freeport Union Free School District hereby appoints **Gisselle Campbell-Ham**, Assistant Principal, to a probationary position effective July 1, 2012 with an anticipated tenure date of July 1, 2015. Compensation for this position will be on step 1PE2 according to the FSAA-Senior AP Schedule at \$120,221. Assignment: FHS.

**BE IT FURTHER RESOLVED, that** the Board of Education of the Freeport Union Free School District hereby appoints **Joseph Mille**, Assistant Principal, to a probationary position effective July 1, 2012 with an anticipated tenure date of July 1, 2015. Compensation for this position will be on step 1PE2 according to the FSAA-Senior AP Schedule at \$120,221. Assignment: FHS.



## Personnel

### Appointment of Staff – Instructional

#### Temporary

**BE IT RESOLVED**, that the Board of Education of the Freeport Union Free School District, upon the recommendation of the Superintendent, hereby appoints the individuals listed in the attached Appointment of Staff Report - Temporary, in accordance with the rules of the Board of Regents. These individuals shall possess appropriate certification allowing them to serve as teachers in the public schools of New York

1. **Timothy McShan**, Instructor-JROTC Program, a temporary appointment effective September 1, 2012 through June 30, 2013. Compensation for this position will be on step 18-1A of the U3C Schedule at \$87,869. Assignment: FHS.
2. **Donald R. Moore, Jr.**, Senior Instructor-JROTC Program, a temporary appointment effective September 1, 2012 through June 30, 2013. Compensation for this position will be on step 25-2E of the U3D Schedule at \$115,854. Assignment: FHS.
3. **Nicole Pecora**, Technology Staff Developer, a temporary appointment effective September 1, 2012 through August 31, 2013. Compensation for this position will be on step 2-2A of the U3D Schedule at \$65,485. Assignment: Dodd.
4. **Cara Reiss**, Math Teacher, a temporary appointment effective September 1, 2012 through August 31, 2013. Compensation for this position will be on step 1-2A of the U3D Schedule at \$62,830. Assignment: FHS.

#### Probationary

**BE IT RESOLVED**, that the Board of Education of the Freeport Union Free School District, upon the recommendation of the Superintendent, hereby appoints the individuals listed in the attached Appointment of Staff Report - Probationary, in accordance with the rules of the Board of Regents. These individuals shall possess appropriate certification allowing them to serve as teachers in the public schools of New York

1. **Hallie Sherman**, Speech Teacher, a probationary appointment (replacing L. Callahan, resigned) effective September 1, 2012 through August 31, 2013, anticipated tenure date September 1, 2013. Compensation for this position will be on step 3-2D of the U3D Schedule at \$72,389. Assignment: Atkinson.
2. **Daniel Wittich**, Elementary Teacher, a probationary appointment (return from eligibility list) effective September 1, 2012 through October 11, 2013, anticipated tenure date October 12, 2013. Compensation for this position

will be on step 3-2A of the U3D Schedule at \$68,140. Assignment: Columbus.

3. **Martha Bermeo**, Elementary Teacher (Bilingual), a probationary appointment (return from eligibility list, replacing A. Fruchtnis, retired) effective September 1, 2012 through August 31, 2013, anticipated tenure date September 1, 2013. Compensation for this position will be on step 2-2A of the U3D Schedule at \$65,485. Assignment: Bayview.
4. **Kati Miano**, Elementary Teacher, a probationary appointment (return from eligibility list, replacing C. Vasquez, resigned) effective September 1, 2012 through August 31, 2013, anticipated tenure date September 1, 2014. Compensation for this position will be on step 2-2B of the U3C Schedule at \$57,026. Assignment: Bayview.

## **Personnel**

### **Abolishment of Positions and Excessing of Staff**

**BE IT RESOLVED**, that the Board of Education of the Freeport Union Free School District abolishes the Audio Visual Technician position and one (1) Audio Visual Helper position effective July 1, 2012; and

**BE IT FURTHER RESOLVED**, that Alan Gonzalez is hereby excessed from the Audio Visual Technician position and Frank Cerbini is hereby excessed from the Audio Visual Helper position. Pursuant to Civil Service Regulations, Mr. Gonzalez and Mr. Cerbini shall be placed on a preferred eligible list for a period of four (4) years.

**Personnel**

**Approval of a Transfer of Assignment**

**BE IT RESOLVED**, that the Board of Education of the Freeport Union Free School District hereby approves the transfer of Linda Carter as Principal of Freeport High School effective July 1, 2012, at an annual salary of \$178, 226 (Step 11, Schedule PA2 of the Administrators Contract).

**Education**

**CSE/CPSE Minutes**

**BE IT RESOLVED**, that the Board of Education of the Freeport Union Free School District hereby accepts the minutes of the meetings of the Committee on Special Education and the Committee on Preschool Special Education for the following dates:

February 3, 6, 10, 15, 17, 27, 28, 29, 2012.

March 1, 2, 3, 5, 6, 7, 8, 9, 12, 13, 14, 15, 16, 19, 20, 21, 22, 23,  
26, 27, 28, 29, 30, 2012.

April 2, 3, 4, 5, 12, 16, 17, 18, 19, 24, 25, 26, 27, 30, 2012.

**Personnel**

**Granting of Tenure**

**BE IT RESOLVED**, that the Board of Education of the Freeport Union Free School District hereby grants tenure status to the following individual(s):

<b>Teaching Assistants</b>			
<b>NAME</b>	<b>SCHOOL</b>	<b>TENURE AREA</b>	<b>TENURE DATE</b>
Caren Stander	FHS	Teaching Assistant	June 20, 2012

**Personnel**

**Retirement of Staff**

**BE IT RESOLVED**, that the Board of Education of the Freeport Union Free School District hereby accepts the letter of resignation for the purpose of retirement from the following staff member as listed:

**Gloria Adams**, full-time Teaching Assistant, effective August 17, 2012, after serving the children of Freeport for more than 38 years.

**Dorothy Courtney**, Typist-Clerk, effective July 3, 2012, after serving the children of Freeport for more than 40 years.

**Education**

**Overnight Field Trip/International Travel**

**BE IT RESOLVED** that the Board of Education of the Freeport Union Free School District hereby authorizes Freeport High School to conduct a field trip to Spain, Italy, and France scheduled for March 20<sup>th</sup> through March 31<sup>st</sup>, 2013.

**BE IT FURTHER RESOLVED** that said authorization is subject to availability of chaperones and to Freeport High School's compliance with all insurance, health, safety, and financial guidelines as indicated in the Administrative Procedure for overnight, off-Long Island, field trips.



## **Education**

### **Approval of a Consultant**

**BE IT RESOLVED** that the Board of Education of the Freeport Union Free School District hereby approves Fran Lacas to serve in the capacity of consultant to provide professional development to Native Language Arts (NLA) and ESL teachers at the John W. Dodd and Freeport High Schools at \$680.00 per day for no more than four days.

**BE IT FURTHER RESOLVED**, that the Board of Education authorizes the Superintendent (or his designee) to execute said agreement on its behalf.

**Education**

**Approval of the Response to Intervention (RtI) Plan**

**BE IT RESOLVED** that the Board of Education of the Freeport Union Free School District hereby approves the Freeport Public Schools Response to Intervention Plan (RTI).

**Education**

**Setting of the Annual Reorganization Meeting Date**

**BE IT RESOLVED**, that the Board of Education of the Freeport Union Free School District hereby sets the date of the Annual Reorganization Meeting to Wednesday, July 11, 2012 as allowed and set forth by School Law §1707(2).

**Education**

**Adoption of the 2012-2013 Board Meeting Calendar**

**BE IT RESOLVED**, that the Board of Education of the Freeport Union Free School District hereby adopts the attached meeting calendar for the 2012-2013 school year. (as attached)



**Board of Education  
Freeport UFSD  
2012-2013 Meeting Calendar**

***All Planning/Action meetings will be held at Atkinson School unless otherwise noted.***

July	11	Annual Reorganization/Planning Meeting at Atkinson School
August	22	Action Meeting at Caroline G. Atkinson School
September	5	Planning/Action Meeting
	19	Action Meeting at Atkinson School
October	3	Planning/Action Meeting
	17	Action Meeting at Bayview Avenue School
November	7	Planning/Action Meeting
	14	Action Meeting at Dodd Middle School
December	5	Planning/Action Meeting
	19	Action Meeting at New Visions School
January	9	Planning/Action Meeting
	23	Action Meeting at Caroline G. Atkinson School
February	6	Planning/Action Meeting
	13	Action Meeting/Budget Meeting at Giblyn School
March	6	Budget Workshop
	13	Budget Workshop/Planning/Action Meeting
	20	Action Meeting/Budget Meeting at Freeport High School
April	3	Budget Workshop/Planning/Action Meeting
	16	Action Meeting Adoption of School Budget and BOCES Administrative Operations Budget Vote and BOCES Trustee Election at Archer Street School ( <i>Please note this is a <b>Tuesday</b></i> )
May	8	Annual Budget – Public Hearing/Planning Meeting at Atkinson
	21	a) Annual Budget Vote and Trustee Election 6 am-9pm (Annual Meeting) b) Certification and Acceptance of the Vote results – 9:30 pm at Atkinson
	29	Action Meeting at Columbus Avenue School
June	5	Planning/Action Meeting
	19	Action Meeting at New Visions School

**Board of Education meetings begin at 7:30 p.m., unless otherwise posted.**

**Finance**

**Approval of a Budget Transfer-General Fund – May 2012**

**BE IT RESOLVED**, that the Board of Education of the Freeport Union Free School District here by approves a Budget Transfer for the General Fund for May 2012.

Freeport Union Free School District  
Board of Education  
May 23, 2012

Freeport Public Schools		Budget Transfer / Adjustments		General Fund		May 2012			
BUDGET CODE	FUNCTION	DESCRIPTION	ORIGINAL BUDGET	INCREASE/DECREASE	REVISED BUDGET	COMMENTS			
A-2114-02-450	General Supplies	Supplies	32,195	1,249	33,444	Additional needs			
A-2114-02-200	Teaching Regular Schools	Altkson Equipments	9,538	1,249	8,289				
A-2114-00-200	Service	Equipment	802	740	1,542	Additional needs: Replacement parts Laboratory refrigerator			
A-2121-00-431	Authentic Science Research	Consultants	2,000	740	1,260				
A-2119-00-411	Misc	Uniform Cleaning	9,000	4,185	13,185	Additional needs: The Devil colorguard uniforms			
A-2111-09-453	General Supplies	District Programs	10,800	4,185	6,615				
A-2113-00-450	Mathematics	Supplies	14,000	1,027	1,027	Mail tools necessary for Common Core Instruction			
A-2112-00-450	Computer Science	Supplies		1,027	12,973				
A-2119-00-450	Reading	Supplies	28,160	300	28,460	Additional needs			
A-2119-00-400	Reading	Contract Services	2,100	300	1,800				
A-2630-00-256	Computer Assisted Instruction	Software Licenses (owned)	5,130	1,085	6,215	Re-allocation			
A-2630-00-456	Computer Assisted Instruction	Software Licenses (Leased)	121,332	1,085	120,247				
<i>Thomas A. Kelly</i> Assistant Superintendent for Business Date: <i>May 2, 2012</i>									

**Finance**

**Acceptance of a Bid for Paving**

**BE IT RESOLVED**, that the Board of Education of the Freeport Union Free School District hereby awards the following:

Contract #1 – Caroline G. Atkinson School, Base Bid and Alternates 1 and 2 at a cost of \$184,000.00 to Fasco Asphalt Paving, Inc.

Contract # 2 – J.W. Dodd Middle School, Base Bid and Alternates 1 and 2 at a cost of \$102,250.00 to Fasco Asphalt Paving, Inc.

**BE IT FURTHER RESOLVED**, that the Board of Education hereby awards:

Contract #3 – Bayview Avenue School, Base Bid and Alternate #3 at a cost of \$319,200.00 to the Condos Brothers Construction.



## **Finance**

### **Acceptance of a Gift – Limited Edition Portraits**

**BE IT RESOLVED**, that the Board of Education of the Freeport Union Free School District hereby accepts a donation of eight limited edition portraits of Abraham Lincoln, made by American pop artist Steve Kaufman. These portraits are titled by the artist “Abraham Lincoln: Portrait of an Achiever” and will be displayed in each school in the Freeport School District. This generous donation is made possible by Diane Vachier, parent of student, Rachel Dingle, and they are valued at \$7,200.

**Finance**

**Acceptance of a Gift – Acrosonic Baldwin Piano**

**BE IT RESOLVED**, that the Board of Education of the Freeport Union Free School District hereby accepts a donation of one Acrosonic Baldwin Piano. This gift was donated by Mr. Larry Garber and is valued at \$999 and is very much appreciated.

**Finance**

**Acceptance of a Gift – Bob’s Discount Furniture Store \$1,000.00**

**BE IT RESOLVED**, that the Board of Education of the Freeport Union Free School District hereby accepts a donation of \$1000.00 from Bob’s Discount Furniture Store to be given to the Bayview Avenue School for the students who participated in the Annual Math Bee and the Annual Spelling Bee as rewards to the winners.

**Finance**

**Acceptance of a Scholarship - Ameresco**

**BE IT RESOLVED**, that the Board of Education of the Freeport Union Free School District hereby accepts a donation of \$7,500.00 from Ameresco (our Energy Performance Contract firm). This generous donation will be used for scholarships for students in the graduating class of 2012.

**Finance**

**Approval of Transportation Contract Extensions**

**BE IT RESOLVED**, that the Freeport Union Free School District hereby approves an annual extension of transportation contract with First Student, WE Transport and ACME Bus Corporation with an increase to be approved by the New York State Education Department based upon the approved annual increase in the Consumer Price Index.

**Finance**

**Approval of a Cafeteria Bidding Co-Op**

**WHEREAS,** It is the plan of a number of public school districts in Nassau/Suffolk Counties, New York to bid jointly on selected Food Service Commodities, Food and Food Service Supplies for the 2012-13 school year.

**WHEREAS, FREEPORT DISTRICT,** is desirous of participating with other districts in Nassau/Suffolk Counties in the joint bidding of the commodities mentioned above as authorized by General Municipal Law, Section 119-0 and,

**WHEREAS,** FREEPORT DISTRICT, wishes to appoint a committee to assume the responsibility for drafting of specification, advertising for bids, accepting and opening bids, reporting the results to the boards of education and making recommendations thereon; therefore,

**BE IT RESOLVED,** that the BOARD OF EDUCATION of FREEPORT DISTRICT, hereby appoints Long Island School Nutrition Directors Association Cooperative Bid Committee to represent it in all matters related above, and,

**BE IT FURTHER RESOLVED,** that FREEPORT DISTRICT'S Board of Education authorized the above-mentioned committee to represent it in all matters leading up to the entering into a contract for the purchase of the above-mentioned commodities, and,

**BE IT FURTHER RESOLVED,** that FREEPORT DISTRICT'S Board of Education agrees to assume its equitable share of the costs of the cooperative bidding, and

**BE IT FURTHER RESOLVED,** that FREEPORT DISTRICT'S Board of Education agrees (1) to abide by majority decisions of the participating districts on quality standards; (2) that unless all bids are rejected, it will award contracts according to the recommendations of the committee; (3) that after award of contract(s), it will conduct all negotiations directly with the successful bidder(s).

DATE: \_\_\_\_\_

AUTHORIZED  
SIGNATURE: \_\_\_\_\_

TITLE: (President of the Board of Education) \_\_\_\_\_

SCHOOL DISTRICT: \_\_\_\_\_

**Other Reports to the Board**

1. High School Funds Report
2. Treasurers Report
3. Atkinson Bookstore Report